

# Minutes of the Annual General Meeting

Held online, via Zoom

21 May 2021

## 1 Attendance

Following the conclusion of the annual lecture by Prof John Baldovin SJ (Boston College), 55 members remained online for the annual general meeting. Christopher Irvine chaired the meeting. (Minutes: Tom McLean)

## 2 Reports

- The chair noted that given the format of the meeting this year, reports had been circulated by email, and emphasised the need to recruit new members.
- The minutes of the last annual general meeting, held at St James Paddington on 20 May 2019, were approved without objection.
- The report of the chair on membership and publications was received without objection.
- The financial report and the accounts for the years ending 2019 and 2020, as examined by the external examiner Carol Wilkinson, were approved without objection.

## 3 Trustees

- The chair noted that Christopher Irvine, John Collins, Bridget Nichols, Paul Kingdom, Tim Barker, Gordon Jeanes, Juliette Day, and Paul Thomas were willing to continue as trustees, and that Tom McLean and Catherine Reid had agreed to be nominated as trustees. It was agreed that those ten shall serve as trustees and committee members for the next year.
- As chair of the editorial board for the Joint Liturgical Studies, James Steven is a co-opted member of the Club committee.

## 4 Thanks

- The chair expressed thanks to John Collins for making the arrangements for this online meeting, and to Paul Kingdom for his work as treasurer. The attendance of 79 for the lecture was noted as the largest recent attendance, including some not normally able to attend in person. The chair indicated that the possibilities for the lectures to be made available online in the future.
- The president, +Stephen Platten, gave a closing vote of thanks to John Baldovin for the lecture and thanked the chair and the committee for their work, before closing the meeting in prayer.

## 5 The Next Annual Lecture and General Meeting

The arrangements for the 2022 lecture and general meeting will be circulated in due course.



## ***The Alcuin Club:***

### ***update for members 2021***

**Membership:** The Committee are looking to attract new members as the current membership stands at 470, which is well below our target figure of 500. As a number of individuals approach retirement, and many institutions are facing increasing financial constraints, the Committee are holding subscriptions at their present rates, which they have now done for a decade: membership remains a very beneficial deal for members of the Club.

### ***Publications:***

We were extremely pleased with the 2020 Collection *Scottish Presbyterian Worship: proposals for organic change 1843 to the present day* by Professor Bryan Spinks. It is a fascinating and detailed study, appropriately published by St Andrew's Press.

There will be a slight slippage in the publication of our 2021 Collection as many of the contributors to this volume of essays were unable to access libraries because of Covid restrictions. We eagerly await this volume *Lively Oracles of God: Perspectives on the Bible and Liturgy* which should be available for distribution to members early in 2022. Edited by Bridget Nichols and Gordon Jeanes it is currently with the publishers, the Liturgical Press.

We are currently in conversation with two scholars with a view to their works being published as the 2022 and 2023 Collections

respectively. One treats on the sound of liturgy, and the other deals with bread in the liturgy.

The ***Joint Liturgical Studies Series*** in partnership with GROW continues to add new and engaging studies to its list. They provide key texts for the student of worship and liturgy and also provide an opportunity for younger scholars to publish their work. Recent titles have ranged from a study of a medieval liturgical text to contemporary inculturation of the liturgy.

JLS (91) *The Apostolic Tradition Reconstructed* is the work of a senior international scholar Paul Bradshaw and is in the process of being distributed to members. Accompanying this volume and available on our website will be an interactive version, demonstrating visually how the various layers of the text were constructed over time.

### ***The Trustees and Committee***

Like many organisations over the past year, the Committee has met on Zoom to transact its business.

The following members are willing to serve for a further year:

The Rev'd Canon Christopher Irvine

John Collins Esq CBE

Dr Bridget Nichols

The Rev'd Paul Kingdom

The Venerable Tim Barker

The Rev'd Dr. Gordon Jeanes

Dr Juliette Day

The Rev'd Paul Thomas

The following two members have expressed their willingness to be nominated as members of the Alcuin Committee:

The Rev'd Thomas McLean (a younger scholar currently studying at Leuven)

The Rev'd Dr Catherine Reid (Anglican Chaplain for the University of York and liturgy tutor.)

The Rev'd Canon Dr James Steven is a co-opted member of the Committee as the Chair of the JLS editorial board.

### ***Financial Statement***

As no AGM was held last year we need to receive and approve the Financial Statements for both the years ended 31 December 2019 and 2020.

Both years have been reviewed and approved by our Independent Examiner, Carol Wilkinson, Chartered Accountant.

Our accounts are prepared on a Receipts and Payments basis. In 2019 there were some subscriptions received that would normally have been received in 2018, that has inflated the level of receipts in that year. The total receipts for 2020 of just over £11,000 is closer to the annual level of subscriptions. These receipts are supplemented by book sales, royalties and investment income.

In 2019 grants were received which were used to support the Societas Liturgica Durham Conference. These are reflected in both the receipts and payments for that year.

Both years have incurred relatively high costs of publications. Overall, 2019 showed a net surplus of receipts over payments of £427 and 2020 a net deficit of £2,873.

As at 31 December 2020, the Club had cash funds of £23,586 (including the Cuming Fund of £3,114). In addition, an investment valued at £15,704 was held.

The full accounts, approved by the Committee, have already been circulated to members and additionally are posted on the Alcuin Club website.

# ***Alcuin Club***

## **Minutes of the Annual General Meeting held at St James, Paddington, London, 20 May 2019.**

Bishop Stephen Platten, the President of the Club, chaired the meeting. 22 members were present. Apologies had been received from 26 members.

### **1. Minutes of the last Annual General Meeting**

The minutes of the Annual General Meeting of 24 May 2018 were signed as correct.

### **2. Annual Report and financial statements for the year ended 31 December 2018**

The treasurer, Paul Kingdom, spoke to copies of the 2018 Report and Accounts. The accounts had been approved by our external examiner, Carol Wilkinson. There was a deficit for this year which was due to a delay on overseas subscriptions being paid. This has since been rectified by late payments. Likewise the CBF Investment Shares were at a low price at the end of 2018 but the value has picked up since.

The meeting accepted the accounts unanimously (proposed Steven Sivyer, seconded Tom McLean).

### **3. Chairman's report**

Chris Irvine thanked his fellow trustees for their work, especially Ben Gordon-Taylor the Editorial Secretary who could not attend because of illness. He noted the international scope of the committee with Bridget Nichols in Dublin and Juliet Day in Helsinki. He said that in his new post he has more time for teaching and had noted the enthusiasm of students to learn about sacraments and worship, that 'they open up a whole new world'. Despite the value of our work, the future of publishing is very uncertain. Chris was sorry to report that SPCK had given up their liturgy list; however the Club was exploring the future with the Liturgical Press in the United States and with Canterbury Press here in the UK.

Chris mention the forthcoming meeting of *Societas Liturgica* in Durham, and also asked James Steven to speak about the symposium in celebration of Michael Perham at Sarum College in February 2020.

### **4. Editorial Secretary's Report**

In the absence of Ben Gordon Taylor Chris Irvine reported the publication in 2018 of Paul Bradshaw and Annie McGowan, *The Pilgrimage of Egeria*. The 2019 Collection, the fourth and much revised *Prayers of the Eucharist: Early and Reformed* edited by Paul Bradshaw and Maxwell Johnson, has already been published. In 2020 we hope to publish either our planned work on Liturgy and the Bible or a study by Bryan Spinks.

The JLS publication for 2019 is a double volume by Colin Buchanan and Trevor Lloyd on the Church of England Eucharist since 1958.

### **5. Election of Trustees (Committee)**

The following were elected: Canon Chris Irvine, Very Revd Tim Barker, the Revd Dr Gordon Jeanes, the Revd Dr Ben Gordon-Taylor, Mr John Collins, Dr Juliette Day, the Revd Paul Kingdom, Dr Bridget Nichols the Revd Canon Jane Sinclair and the Revd Paul Thomas (passed unanimously).

### **6. Any other business**

+Stephen thanked Chris Irvine and the trustees, and reported on his trip to Cambridge with Paul Thomas to advertise the work of the Club.

He also thanked John and Sue Collins for providing lunch at the meeting.

**THE ALCUIN CLUB  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31ST DECEMBER 2019**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<b>2018</b>
<b>Receipts</b>					
Subscriptions	14,111	-	-	14,111	11,054
Royalties Received	723	-	-	723	1,108
Donations	106	-	-	106	120
Gift aided donations	7	-	-	7	-
Book Sales	861	-	-	861	451
Post & Packing Received	88	-	-	88	75
AGM Lunch Receipts	360	-	-	360	-
Bank Charges - refund	9	-	-	9	-
Income from CBF shares	428	-	-	428	417
Grant: Hymns Ancient & Modern	3,800	-	-	3,800	-
Grant: Other	1,000	-	-	1,000	-
CBF Account Interest	144	-	-	144	114
Interest - The Cuming fund	-	23	-	23	16
	<u>21,637</u>	<u>23</u>	<u>-</u>	<u>21,660</u>	<u>13,355</u>
<b>Payments</b>					
Refunds - subscriptions	-	-	-	-	49
Publications	10,348	-	-	10,348	8,663
Books for resale	-	-	-	-	138
Postage & Packing	3,390	-	-	3,390	2,899
Refund Postage	6	-	-	6	-
Stationery	80	-	-	80	-
Crockfords	35	-	-	35	35
Bank Charges	203	-	-	203	149
Website Maintenance	594	-	-	594	456
Committee Travel Expenses	544	-	-	544	740
Royalty Payments to authors	348	-	-	348	475
Away Day Refreshments	-	-	-	-	149
AGM Speaker's Expenses	35	-	-	35	240
AGM Lunch	250	-	-	250	-
AGM Organist & Choir	-	-	-	-	400
Grant - C. Pritchard	100	-	-	100	100
Grant - Societas Liturgica Durham Conference	5,150	-	-	5,150	-
Independent Examination Fee	150	-	-	150	150
	<u>21,233</u>	<u>-</u>	<u>-</u>	<u>21,233</u>	<u>14,643</u>
Excess of receipts over payments	<u>404</u>	<u>23</u>	<u>-</u>	<u>427</u>	<u>-(1,288)</u>
Cash Funds 31st December 2018	22,954	3,078	-	26,032	
Cash Funds 31st December 2019	23,358	3,101	-	26,459	

**THE ALCUIN CLUB**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST December 2019**

		2019	2019	2018	2018
		Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds
Current Account		5,473	-	642	-
Deposit Account		21	-	1,020	-
CBF Cuming Fund	Note 1		3,101	-	3,078
CBF Reserves Account		17,864	-	21,292	-
<b>Total Cash Funds</b>		<b><u>23,358</u></b>	<b><u>3,101</u></b>	<b><u>22,954</u></b>	<b><u>3,078</u></b>

		2019	2018
<b>INVESTMENTS</b>			
768.04 Shares	Note 2	14,690	12,403
CBF Investment Fund Income shares			
Value at 31st December 2019		<b><u>14,690</u></b>	<b><u>12,403</u></b>

Signed on

Revd Canon Christopher Irvine  
 Chairman

Revd Paul Kingdom  
 Treasurer

Draft

The notes on page 4 form part of these financial statements



**THE ALCUIN CLUB  
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED  
31ST DECEMBER 2018**

**Note 1**

The Cuming fund derives from donations to the Alcuin club in memory of Geoffrey Cuming  
It is a restricted fund for the purpose of providing educational support for liturgical research

**Note 2**

The shares in the CBF Investment Fund Income Shares were purchased with monies from the reserves of the charity of £10,000

Draft

**THE ALCUIN CLUB**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31ST DECEMBER 2020**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	2019
<b>Receipts</b>					
Subscriptions	11,076	-	-	11,076	14,111
Royalties Received	476	-	-	476	723
Donations	42	-	-	42	106
Gift aided donations	7	-	-	7	7
Book Sales	699	-	-	699	861
Post & Packing Received	183	-	-	183	88
AGM Lunch Receipts	72	-	-	72	360
Bank Charges - compensation	50	-	-	50	9
Income from CBF shares	441	-	-	441	428
Grant: Hymns Ancient & Modern	-	-	-	-	3,800
Grant: Other	-	-	-	-	1,000
CBF Account Interest	111	-	-	111	144
Interest - The Cuming fund	-	13	-	13	23
	<u>13,157</u>	<u>13</u>	<u>-</u>	<u>13,170</u>	<u>21,660</u>
<b>Payments</b>					
Refunds - subscriptions	-	-	-	-	-
Publications	10,608	-	-	10,608	10,348
Books for resale	246	-	-	246	-
Postage & Packing	3,708	-	-	3,708	3,390
Refund Postage	-	-	-	-	6
Stationery	-	-	-	-	80
Crockfords	35	-	-	35	35
Bank Charges	150	-	-	150	203
Website Maintenance	516	-	-	516	594
Committee Travel Expenses	233	-	-	233	544
Royalty Payments to authors	194	-	-	194	348
Lunch - refunds	48	-	-	48	-
AGM Speaker's Expenses	-	-	-	-	35
AGM Lunch	-	-	-	-	250
Printing	305	-	-	305	-
Grant - C. Pritchard	-	-	-	-	100
Grant - Societas Liturgica Durham Conference	-	-	-	-	5,150
Independent Examination Fee	-	-	-	-	150
	<u>16,043</u>	<u>-</u>	<u>-</u>	<u>16,043</u>	<u>21,233</u>
Excess of payments over receipts	<u>(2,886)</u>	<u>13</u>	<u>-</u>	<u>(2,873)</u>	<u>427</u>
Cash Funds 31st December 2019	23,358	3,101	-	26,459	
Cash Funds 31st December 2020	20,472	3,114	-	23,586	

**THE ALCUIN CLUB**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST December 2020**

		<b>2020</b>	<b>2020</b>	<b>2019</b>	<b>2019</b>
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>
Current Account		1,035	-	5,473	-
Deposit Account		21	-	21	-
CBF Cuming Fund	Note 1		3,114	-	3,101
CBF Reserves Account		19,416	-	17,864	-
<b>Total Cash Funds</b>		<b><u>20,472</u></b>	<b><u>3,114</u></b>	<b><u>23,358</u></b>	<b><u>3,101</u></b>

		<b>2020</b>	<b>2019</b>
<b>INVESTMENTS</b>			
768.04 Shares	Note 2	15,704	14,690
CBF Investment Fund Income shares			
Value at 31st December 2020		<b><u>15,704</u></b>	<b><u>14,690</u></b>

Signed on

Revd Canon Christopher Irvine  
Chairman

Revd Paul Kingdom  
Treasurer

Draft

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